

**SHAWBURY PARISH COUNCIL  
MINUTES OF THE COUNCIL MEETING HELD IN THE VILLAGE HALL  
ON TUESDAY SEPTEMBER 13<sup>TH</sup>. 2022 at 7.00pm.**

---

In the absence of the Chairman, Councillor A. Brown (Vice Chairman) chaired the meeting.

---

Before the start of the meeting the Chairman read out the following statement:

I am sure Members of Shawbury Parish Council would wish to extend their sincere and heartfelt condolences to the Royal Family following the sad passing of Her Majesty, the Queen.

We are grateful for and humbled by the many decades of unwavering service which she has given to this Country.

Members then stood for a minutes silence as a mark of respect.

**GOD SAVE THE KING**

---

**Public Session:**

There were no members of the public present but PCSO Lizz Walmsley was in attendance and reassured Members that incidents of serious crime in the Parish were low and that the small team of officers based at Wem carried out regular visits to deal with any unwelcome activity.

Members raised concern about the monthly reports which seemed to indicate a steady increase in reported incidents of violence. Lizz felt that this was the result of new methods of recording incidents and most of these were probably related to various domestic issues. She would see if the recording categories could be amended.

Councillor P. Sharp stated that there was a need to ensure that reports to 101 were dealt with appropriately and efficiently. Lizz pointed out that the local police had no control over the system but gave an assurance that appropriate action was taken on all reports received by the local team of officers. The Chairman thanked her for attending the meeting.

---

**Present:**

Mr. A. Brown. (Chairman).

Mr. A. Foster.

Mr. M. Roberts.

Mrs. J. Herbert.

Mr. J. Vernon.

Mr. C. Kirkup.

Mr. R. Pinches.

Mr. P. Sharp.

**In Attendance:**

Shropshire Councillor S. Jones.

The Parish Clerk.

**22/72 Apologies:**

Apologies were received from Councillors Mr. B. Lyon, Mr. C. Kennedy, Ms. S. McIntosh and Mr. K. Pickering and F/S. M. Lingham (RAF Shawbury).

**22/73 Disclosure of Personal or Prejudicial Interests.**

No interests were declared.

**22/74 Minutes of Meeting held on August 9<sup>th</sup>. 2022.**

The minutes of the meeting having been circulated were approved and signed by the Chairman as a true record.

**22/75 Matters Arising.**(a) Street Lights (22/63(a)).

The Clerk reported that there had been no further responses. Mr. Garry Johnson had been on leave for three weeks returning to work on September 5<sup>th</sup>. but had not replied to the emails sent to him and there had been no correspondence from Scottish Power.

(b) Sponsors.

The Clerk reported that all the sponsorships had been renewed and Members confirmed their thanks for the continued support of the sponsors.

(c) Community Speed Watch (22/63(e)).

Members were pleased to note that a group of seven people had volunteered to participate in a Parish Speed Watch programme. Areas where speed was a major concern had been noted and passed to the Speed Watch Co-ordinator for confirmation, at which point a training programme would be arranged. Mr. Claxton had offered to act as the manager of the group.

(d) Allotment (22/63(d)).

It was noted that Nicole Beddall from the Council's solicitors had advised the Clerk that the issues she had raised with the Housing Association's solicitor had been resolved and she had intended to get a draft paper sent out but it appeared that the National events over the past few days had delayed it.

(e) Dog Waste on Parish Paths (22/66 bii).

The Parish Paths Department had provided a number of 'Please Keep your Dog on a Lead' notices for fixing on posts and stiles and the Street Scene Department was prepared to erect 'dog fouling' notices on identified locations. Councillor M. Roberts was dealing with this.

(f) External Audit:

Clerk reported that the audit had been completed and no concerns had been raised about the financial or overall management of the Council. Details would be published locally and on the web site.

**22/76 Correspondence.**

Members considered the attached list of correspondence received by the Clerk since the last meeting and forwarded to Members, noting that where necessary appropriate actions had been taken or responses made.

**22/77 Accounts for Payment and Financial Statement.**(a) Payment of the following accounts was approved:

Mr. J. Wilson	Salary (Sept.)	£622.67
Mr. J. Wilson	Expenses (Aug.)	£69.45
Mr. J. Wilson	Office rent (April-Sept. incl.)	£250.00
Inland Revenue	PAYE (Sept.)	£158.88
Mr. M. Varndell	Collection & disposal of litter (Aug.)	£450.00
E.ON	Streetlight repair (Princess Court)	£93.52
JST Services	Replacing playing field posts	£350.00
Interactive Info. Serv.	IT Support (1/8/22 - 31/7/23)	£120.00
PKF Littlejohn	External Audit (2021-2022)	£360.00
Paper Write	Analysis Book & stationery	£42.13

b) The financial statement for September was tabled and approved.**22/78 Mid-Year Statement of Accounts.**

The statement, which had already been forwarded to Members for consideration, was discussed and adopted. The detailed statement will be placed on the Council's web site and can be obtained on request from the Clerk.

**22/79 Exchange of Information.**(a) Agenda Items for next meeting.

Burial Ground fencing: Recreation Ground: Development of the Sports Ground.

(b) Issues Needing Urgent Attention:(i) Highway

It was noted that that Mr. George Battson from Shropshire Council had agreed to meet with the Chairman, Shropshire Councillor S. Jones and the Parish Clerk to discuss local highways issues which were causing concern.

(ii) Streetlights:

No reports tabled.

(iii). Other Reports.1. Following information received from Councillor P. Sharp,

It was agreed:

(a) To provide a budget of £200.00 to carry out urgent maintenance work on the Adult Fitness Area – it was pointed out that this was the first expenditure on the site since it had been constructed.

(b) To request Mr. Pinches to flail cut the Glebe area.

(c) To employ JST Services to carry out essential maintenance work on the drains and ditches in the Moat area and to carry out footpath clearance as part of the Community Environment Project.

2. Councillor M. Roberts (Tree Officer):

Reported damage to three trees, one on the side of the A53 close to the bridge where remedial work was the responsibility of Shropshire Council's Highways Department; one on the edge of the Glebe where it was not posing a threat to people accessing the Glebe and one in the Moat area.

3. Councillor C. Kirkup:

Gave an up-date on developments at the sports ground, where grass seed had been sown and the area rolled and also reported that a Chartered Accountant had been engaged to deal with all the financial aspects of the development. He agreed to give a full report at the next Council meeting.

**22/80 Reports from:**(a) Police:

The incident figures for July had not been received and other issues had been dealt with at the start of the meeting.

(b) RAF Shawbury:

F/S Lingham had forwarded the following written report:

**Night Flying** – our current night flying period is due to continue until 23 Sept. As you know night flying is conducted Mon-Thu. In case of concerns contact 01939 251712 or [shy-lowflying@mod.gov.uk](mailto:shy-lowflying@mod.gov.uk)

**Unusual Activity** – Battle of Britain Events (9 and 15 Sep) have been postponed so no unusual activity planned.

**Aries Magazine** – the 2022 Edition 2 of Aries Magazine is available, the Registry have copies for the PC Reps to take but it can also be accessed online at <https://bit.ly/3yFqsoO> and through the RAF Website <https://www.raf.mod.uk/our-organisation/stations/raf-shawbury/> and our webpage which also has details of activities and contacts. Copies in our office too.

**Be Seen Be Safer Campaign** – For the Horse Riding Community we are about to restock our Hi-Viz supplies the CERO can be contacted on [kim.leach347@mod.gov.uk](mailto:kim.leach347@mod.gov.uk) for orders and there are details on our website. Also if you want to grab a leaflet of flyer from the office just pop in.

**Drones** – Many people fly drones for leisure activities as well as those using them for commercial purposes such as surveys of building or land. There are details on our webpage on the RAF site which we could encourage people to consult if they are flying drones within LFA9, as there are legal responsibilities when flying drones - <https://www.raf.mod.uk/our-organisation/stations/raf-shawbury/flying-info/> - and they can always call us on 01939 250351 to advise us if they are flying drones or have concerns. Again, there are some leaflets in the office.

Councillor M. Roberts stated that F/S Matt Lingham had been promoted to Warrant Officer – Master Air Crew. It was agreed that a congratulatory letter should be sent from the Council.

**Shropshire Council:**

Shropshire Councillor S. Jones reminded Members that there was still time to respond to two major consultations being undertaken by Shropshire Council – ‘The Empty Homes Strategy’ and ‘The Healthy Weight Strategy’. He also confirmed that Demand Led Services were seeking additional grant aid to support bus services in the County.

In response to a query from the Chairman he confirmed that the detailed safety study of the A53 was still taking place and that Shawbury was included and that currently ‘stoning up’ of the verges is taking place and the route study is progressing.

**22/81 Planning Applications:****A. The following application had been received:**

The Lodge, Shrewsbury Road, Shawbury – change of use comprising the conversion, two storey extension and single storey extension of a dwelling house, hairdressing salon and outbuildings to create nine apartments (22/03751/FUL).

*Application objected to on a range of issues, many of which have already been highlighted by various Shropshire Council Departments. Included were -lack of adequate parking facilities; increased vehicle access onto the A53; safety issues accessing and exiting the site; close proximity to a well-used bus stop restricting vision when leaving the site; no identified area for storage of waste bins or arrangements for waste collecting; no clearly defined drainage system.*

**B. The following applications had been approved by Shropshire Council:**

1. Development land adjacent to 122 Church Street – erection of two dwellings with associated work (22/02557/FUL).
2. 5, Muckleton Cottages - erection of a two storey side extension plus balcony (22/03010/FUL).
3. Stable Cottage, Church Street, Shawbury – 1.5m reduction of some branches of a Yew Tree (22/03530/TPO)
4. Land west of Carradine Road, Shawbury – change of use from Agriculture to football pitches etc. (22/1800/FUL)

**22/82 Committee and Other Reports.**

No reports tabled.

**22/83 Press Matters.**

Clerk to produce a brief report.

**22/84 Date of Next Council Meeting:**

Tuesday, October 11<sup>th</sup>. 2022.

**Approved as a true record of the Meeting.**

**Signed:** B. Lyon (Chairman)      **Date:** October 11<sup>th</sup>. 2022

**CORRESPONDENCE RECEIVED SINCE AUGUST MEETING:**

Shropshire Council – Surface dressing Wem Road.

Gail Power - Shropshire Council’s Tree Scheme.

Gail Power – Shropshire Food Strategy.

Cllr. K. Pickering – Help with roof extension request.

Scottish Power – Streetlight Inventory.

SAAN - Audit options.

Shropshire Council – Church Street closure October 31<sup>st</sup>.

Mr. Hall (Astley) – effect of planning application on the A53  
 Gail Power - NALC Legal up-date.  
 Shawbury Newsletter  
 Cllr. S. McIntosh – Commonwealth Games sports equipment giveaway.  
 Cllr. M. Roberts – Parish Path notices.

Helen Beresford – Footpath policies.  
 Fix-my Street – Dog faeces notices.  
 Di Burton – Anti-Dog Fouling Signs x 2.  
 Cllr. J. Herbert – Planning application response.  
 NALC – CEO’s Newsletter.  
 John Campion – Police Commissioner’s Newsletter\*  
 Cllr. S. Jones and George Battson – meeting to assess Highways Issues.  
 Shrewsbury and Telford Hospital – News Up-date.  
 Hope House – Application for grant aid.  
 NALC – CEO’s Newsletter.  
 Shropshire Council Highways Dept. – Closure of Wytheford Road – September 8<sup>th</sup>.  
 Resident – Light not working and overgrown hedge on the Open Space Area.  
 Nobridge – hedge cutting.  
 Cllr. P. Sharp – Bramble growth on the Glebe.  
 Mr. Nick Claxton – Community Speed Watch.  
 Nicole Beddall – Allotment.  
 Cllr. P. Sharp – Adult Fitness equipment.  
 Resident – Thanks for removal of brambles.  
 Assistant Clerk, Wem Council – Civic Service.  
 Gail Power – SALC’s September Newsletter.